

**Approved Minutes  
Village of Manchester  
Downtown Development Authority  
Regular Meeting  
May 10<sup>th</sup> 2005  
8:30 a.m. Village Hall**

Members Present: Susan Fielder, Bob Wahr, Ron Milkey, Karl Racenis, Pat Vaillencourt, Karen Hinkley, Bill Chizmar, and Stephanie Beuerle

Members Absent: Chris Fegan

Meeting called to order at 8:39 a.m. by Karl Racenis

Agenda was reviewed; Pat Vaillencourt moved Bill Chizmar seconded all approved

Approval of minutes from May 2<sup>nd</sup> 2005 with corrections

Karen Hinkley sworn in May 10, 2005

Old Business:

Discussion continues on draft of bylaws. Various topics were discussed, i.e., Conflict of Interest, Officers elected, Vice Chairperson to be elected by board, Secretary and/or Treasurer, Quorum.

Meeting scheduled discussed, no official scheduled meetings have been set at this time. Next meeting Wednesday May 25<sup>th</sup> at 5:30 p.m. Village Hall

Discussion on setting time frames on agenda to keep to 1 ½ hour meeting at this time

New Business: None discussed

Report from Village Administration: Jeff Wallace was not able to attend due to scheduling conflict

Report from Chairman: Not discussed

Motion to adjourn at 10:15 a.m. All Approved