

**Unapproved Minutes
Village of Manchester DDA
Regular Meeting
August 19, 2008**

Members Present: Brad Doan, Allen Dyer, Chris Fegan, Susan Fielder, Jody Flowers, Karl Racenis, Pat Vaillencourt

Members Absent: Stephanie Beuerle, Karen Hinkley

Others Present: Neal Billetdeaux, Rachel Fegan, Clayton Kessler, Janice Kessler, Jeff Wallace.

Meeting called to order: 7:02 p.m. by Racenis

Agenda was reviewed. Motion to approve amended agenda – Fegan, support - Fielder. Approved- all.

Minutes: None.

Public Participation: Kesslers interested in project, lighting.

New Business:

A. Election of Officers: Motion by Fegan to keep officers the same.

Support – Vaillencourt. All – yea.

B. Lighting: Looked at Don Vanderboo's design. (Consumers proposal).

Discussion held regarding fewer lights in the design, manufacturers spacing.

Racenis instructed board to look at three communities; Springport, Morenci, and Jonesville. All three have the lighting proposed by Consumers. (GE lighting has online calculator to use for measuring) Compare similar lights in other communities. Concern raised regarding only one light at crosswalks, seating areas, (bollards). Doan to contact lighting friend to possibly come to next DDA meeting to enlighten board about lighting issues. If the board decides to use lights from a private manufacturer, we would pay Consumers for only the energy used.

Old Business:

A. MDOT TEA project status: Billetdeaux (JJR Assoc) discussed the grade inspection and plan submission. (step process)

B. M-52/Main St. Intersection status: MDOT wants grade inspection. Purpose is to identify any potential problems. MDOT is not requiring us to make final detail decisions, just want to make sure there are no potential problems.

MDOT is NOT on track for the Sept. deadline, more importantly, they want the right plan to be done correctly. Issues need to be resolved before final plan is submitted. MDOT may bid in the spring of '09. For that to happen, the plans need to be finalized by Nov/Dec. Discussed having a mid Oct. public meeting with a focus working session in Sept. Question raised regarding staging for road commission. Billetdeaux will speak with Lynn Kirby to set us schedule. Discussion held regarding ADA requirements. Billetdeaux will call Lloyd on this issue.

Motion to adjourn – Fegan; Support – Flowers. Meeting adjourned at 9:15 p.m.

Respectfully submitted,
Chris Fegan (substituting for Beuerle)