

**MANCHESTER DOWNTOWN DEVELOPMENT AUTHORITY**  
**October 21, 2008**  
**Meeting Minutes**

Meeting called to order at 7:05.

Members present: Allen Dyer, Jody Flowers, Susan Fielder, Karl Racenis, and Pat Vaillencourt.  
Arriving later: Karen Hinkley.

Agenda revisions suggested by Karl Racenis to include discussion of brick samples, meeting schedule and board membership. Old Business and Reports were deferred to a future meeting.

Pat Vaillencourt moved to approve revised agenda, 2<sup>nd</sup> by Susan Fielder  
Minutes of previous meeting were not available.  
Public participation closed, as no one was present.

**New Business**

Street lighting options and observations from the recent trip to Clinton and Brooklyn were discussed. Preferences decided upon by those present include:  
light poles should be 50 – 65 feet apart in the commercial district and 100 feet apart in the residential blocks. The foot candle should be between ½ and 1 ½.

A suggestion to optimize placement would have the three light poles on the south side and two lights on the north side of the Main Street 200 hundred block, providing maximum light near the gazebo. The pattern would alternate in blocks heading west, with three lights on the Emanuel Church side of the street, fewer lights in the residential south side; and again three lights on the south side of Main Street in front of the grocery store, and two lights in front of the residential north side of the street in this block.

Five questions were identified for further consideration:

- 1) Cost of the fixtures
- 2) Determine height of poles and bulb size to produce the ½ - 1 ½ foot candle
- 3) Scale
- 4) Consider tree placement relative to building entrances
- 5) Determine number of trees and placement

Brick samples will be at the Coffee Mill. DDA members are encouraged to compare the colors with existing brick facades.

Karl Racenis read the resignation letter from DDA member Stephanie Beuerle. Members present suggested several names of others to nominate to fill Stephanie's position. Stephanie's served as secretary and provided valued input during all discussions and decision making. She was recognized for her contributions and will be missed.

The next meeting is November 18<sup>th</sup>, 7 pm in the Village Hall.

Respectfully submitted,  
Susan Fielder, Treasurer