

MANCHESTER DOWNTOWN DEVELOPMENT AUTHORITY
UNAPPROVED MEETING MINUTES
MARCH 23, 2011

Present: Ray Berg, Susan Fielder, Jody Flowers, Karl Racenis, Russell Rhoton, Beth Tomaszewski, Pat Valliencourt

Absent: Dan Huntsbarger

Call to Order: 7:00 pm

Pledge of Allegiance

Approval of Agenda: Ray Berg moved, Susan Fielder seconded, motion carried

Approval of Minutes: Beth to correct minutes, the word with to will and Russell Photon to Russell Rhoton. Karl Racenis moved to approve, Ray Berg Seconded, Pat Valliencourt abstained.

Moved New Business Item # 2. Temporary Sign Ordinance before discussion on Old Business

Dawna Stockwell was present to discuss the Temporary Sign Ordinance. Karl Racenis and Pat Valliencourt talked about how and when the sign ordinance went into effect. Dawna attended the meeting because she was told by the Planning Commission that this would be her next step to come before the Downtown Development Board members. Karl Racenis explained that the DDA does not have the authority to approve or disapprove the placement of the sandwich board sign that Dawna had placed on the corner of Main and Adrian Street to display the featured meal of the day.

OLD BUSINESS:

1. Downtown Enhancement Project Status: Karl Racenis: Karl spoke about the LED lights that would be yellow in color rather than blue. He stated that there was going to be a light pole placed in Chi-Bro Park so that the public could get a feel for the new lights. Karl will give us more updates as they come in.

2. Manchester Shared-Use Path and Mill Pond Bridge Project: Ray Berg: Ray presented a letter from the Washtenaw County Parks and Recreation Commission stating that the Commission elected to award a \$150,000 letter of commitment for the proposed walking trail project along the abandoned rail bed that will serve as an important link in the county and improve access to the Leonard Preserve. The award commitment can be used by the Village as a local match to leverage the additional funds necessary to construct the project. The commitment will expire if a contract for construction is not executed within 3 years of the approval date and will expire on 2/8/14. Ray plans to have a very detailed document out for public comment in April, 2011 that will lay out

the funding model and the cost of the project. Ray also spoke about \$7,000 from the Chelsea Area Wellness Foundation that needed to be addressed by March 31st, 2011. Ray stated that he would like to use \$5,000.00 of the \$7,000.00 to help fund specialized engineering and design services for the construction of the proposed pedestrian bridge spanning Manchester Mill Pond. He had completed the E-Grant Application #135280. Motion made to apply for grant made by Karl Racenis, Roll Call taken, approved by all present.

Ray Berg attended the Manchester Civic Club meeting on March 14th that also included the annual Chicken Broil meeting. At this meeting Ray asked Mike Tindall, President of the Chicken Broil, for \$20,000.00 to go towards the Shared-Use Path and Mill Pond Bridge Project. Mike stated that they would have to table this item until September, after the Chicken Broil. Funds were not available at the current time to make a decision.

NEW BUSINESS:

1. 2011-2012 Budget, will vote on budget at our April, 2011 meeting.

REPORTS:

Chairman Report: Karl Racenis went over the 2010 Census Report vs 2000 Census Report.

Treasure Report: Nothing to report

Adjournment: Motion to adjourn the meeting by Susan Fielder, seconded by Jody Flowers, motion carried. Meeting adjourned at 8:45pm.