

MANCHESTER DOWNTOWN DEVELOPMENT AUTHORITY

September 11, 2013
7:30 PM
Unapproved Minutes

The meeting was called to order at 7:30.

Members in attendance: Susan Fielder, Julie Marvin-Manders, Jodi Flowers, Karl Racenis, and Pat Vaillencourt.

Agenda Approval: Motion by Vaillencourt, seconded by Fielder, to approve the agenda. Motion carried.

Approval of Minutes: The May 29th unapproved minutes were reviewed: Vaillencourt moved and Manders supported to approve minutes. Flowers abstained. Motion carried.

Public Participation: Public Participation was opened and closed, as no one was present.

OLD BUSINESS

Downtown Parking: Vaillencourt confirmed the new Village ordinance limits downtown business district parking to two hours on Mondays through Fridays from 9 am – 5 pm. Commercial vehicles are prohibited from parking in public parking areas from midnight to 6am.

DDA Board Membership: Attending members welcomed Julie Marvin Manders to her first meeting. The Board still has two open positions. Kevin Riley and Aaron LaRock were suggested as two additional recruits. Both have shown an interest in community activities and would be valuable additions to the Board.

Other: Fielder asked if Dawna Stockwell had been paid for the Business Expo. To the best of collective knowledge, a bill had not been submitted. Fielder will follow-up again. Fielder also asked if the MDOT trees along M 52 were being watered, and if there were plans to trim the trees to lessen the apparent stress. Vaillencourt reported that she was not aware of any plans to trim the trees. Fortunately, we have had a lot of rain this year.

NEW BUSINESS

Downtown Parking Sign Input to Village Council: Vaillencourt distributed several pictures of parking signs the Village Council is considering. The Board members agreed that the black sign/white print would look nice on the black poles along Main Street. The parking signs would be displayed on some of the light poles, and seasonal banners could be hung on non-electric poles, and the Christmas wreaths will be displayed on the poles with electrical fixtures. It was the Board recommendation that way-finding signs match a similar design. Members discussed the possibility of creating a distinctive “M” for the signs. Vaillencourt will talk with Dawn Steel of Steelegrafix, Dee Miles and Jo Kladyk for their input. She will also communicate these suggestions to the Village Council.

Other: Fielder will contact UM Community Relations Office to inquire about speakers to address economic development opportunities.

Riverfront Development Committee: A contract was awarded to JJR to develop the Raisin River frontage. Committee members include Ray Berg, William Breckman, Pat Vaillencourt, Jeff Wallace, Ron Ellis, and County Representative, Ryan Marry.

A committee for the multi-use walking trail along the old railroad bed includes Sara Andrews, Mike Austin, Ray Berg, Susan Fielder, Laura Sutton, Pat Viellencourt and Jeff Wallace.

Racines suggested the DDA Board nominate Susan Fielder for the Claire Reck community service award in recognition of 8 years on the board and serving on several committees. Manders made the motion and Flowers supported. Fielder expressed appreciation.

Reports:

Chairman: (Racenis)

No comments at this time.

Administration: (Vaillencourt)

No comments at this time.

Next Meeting October 2nd 7:30pm

Motion to adjourn. Motion carried. The meeting adjourned at 8:50.

Respectfully submitted,
Susan Fielder, Treasurer and Interim Secretary