

**Approved Minutes  
Village of Manchester  
Downtown Development Authority  
Regular Meeting  
December 13<sup>th</sup>, 2005  
8:30 a.m. Village Hall**

Members Present: Stephanie Beuerle, Bill Chizmar, Chris Fegan, Susan Fielder, Karen Hinkley, Ron Milkey, Karl Racenis, Pat Vaillencourt, and Bob Wahr

Others Present: Jennifer Coe /Carlisle-Wortman

Meeting called to order at 8:39 a.m. by Karl Racenis, Chairman.

The agenda was reviewed, Karl Racenis added into new business 2006 DDA meeting schedules. Bob Wahr motion to approve, seconded by Bill Chizmar. All approved to accept agenda with changes.

Minutes from the November 8th, 2005 meeting reviewed, corrections were made, Bill Chizmar motion to approve with corrections, Seconded Bob Wahr. All approved. Pat Vaillencourt abstained.

**New Business:**

- An invoice from Carlisle-Wortman for \$292.50 was received. Karl spoke with John Enos in regards to time being billed, waiting for John to let him know if there are any corrections. All approved to go forward with paying the invoice once issue is resolved
- Karl discussed the Financial Control on the By-Laws stating if money is going to be spent it needs to be approved at the board meeting. If something comes up in between board meeting's Ron Milkey or Karl need to give a verbal approval. Otherwise, you may be held accountable for money spent.
- Discussion regarding scheduling of 2006 meetings. Motion made by Chris Fegan to remain on the 2<sup>nd</sup> Tuesday of the month at 8:30 a.m. in the Village Offices. Seconded Pat Vaillencourt. All Approved

**Old Business:**

- The business survey committee reported nine people have responded so far on the surveys. The river walk was mentioned more frequently. Sue Fielder reported people really worked hard on these surveys. Jennifer Coe suggested once everything was compiled, to do an additional survey and focus on more specific's.
- Community Visioning handouts were distributed for review. The committees will compile a report for January 10<sup>th</sup> meeting for the board to come with a plan.
- Cost an estimate report, Ron & Stephanie to get with Jeff Wallace regrading Lamppost from Consumers Energy. Stephanie will be getting info in mail before next meeting. Jennifer has great resources if we need them.
- M-52 report from Karl they have been to Williamston, Clinton, and soon Brooklyn.

**Reports:**

- None at this time

**Adjournment :**

Meeting Adjourned at 10:16 All approved

Respectfully Submitted  
Stephanie Beuerle  
Secretary