

**Approved Minutes  
As Amended  
Village of Manchester  
Downtown Development Authority  
Regular Meeting  
April 11th, 2006  
8:30 a.m. Village Hall**

Members Present: Stephanie Beuerle, Chris Fegan, Susan Fielder, Jody Flowers, Karen Hinkley, Ron Milkey, and Karl Racenis

Members Absent: Bob Wahr and Pat Vaillencourt

Other Present: Jeff Wallace Village Manager and Jennifer Coe Carlisle/Wortman

Meeting called to order at 8:40 a.m. by Karl Racenis

The agenda was reviewed, Stephanie Beuerle motioned to accept agenda, seconded by Chris Fegan. All approved to accept agenda.

Minutes from the March 14th, 2006, meeting reviewed with corrections, Sue Fielder motion to approve, Seconded by Chris Fegan. Minutes approved as amended.

Minutes for the March 20<sup>th</sup> 2006 special meeting reviewed with corrections to be made by Susan Fielder. Karl Racenis motion to approve, seconded by Ron Milkey. All approved. Stephanie Beuerle, Bill Chizmar, Chris Fegan and Karen Hinkley abstained.

**Old Business:**

- Review of Development and TIF plan, Jennifer Coe discussed that Area Citizen Council will need to meet prior to formal recommendation. Changes were made to Development Plan.
- Sue Fielder spoke about our limited history of writing or getting grants, and that our Development **Plan calls for an substantial amount in grant funding. Citizens committee researched other towns whom have received written grants.**
- Cost need to be written in Phase 2 & Phase 3 unless it is volunteer items.
- Purchasing Procedures are written in the bylaws.
- Tax year to follow that of the Village.
- Meeting scheduled with Pat McGowan Bond Council regarding taxing jurisdiction.

**New Business:**

- TIF Plan approval special meeting scheduled for April 17<sup>th</sup>, 2006 8:30 Village Office to finalize.
- Invoice from Carlisle/Wortman in the amount of \$65.00 services from Jennifer Coe. Chris Fegan motion to approve payment, seconded by Ron Milkey. All Approved.
- Bill Chizmar chose not to renew his term, therefore Jody Flowers was elected as new board member & sworn in April 11<sup>th</sup>, 2006. Bill thanked everyone on the board and

commented how well the DDA is coming together with all the hard work.

**Reports:** None at this time

**Adjournment :** Meeting Adjourned at 10:25  
Respectfully Submitted,

Stephanie Beuerle  
Secretary